



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

SECTION 15
OF
PROMOTION OF ACCESS TO
INFORMATION ACT, 2000
(ACT NO. 2 OF 2000)

**Prepared in terms of the Promotion of Access to Information
Act 2 of 2000 (as amended)**

DATE OF COMPILATION: 08/07/2019

PAIA MANUAL: LIMPOPO PROVINCIAL TREASURY

1. KEY CONTACT DETAILS FOR ACCESS TO INFORMATION OF THE LIMPOPO PROVINCIAL TREASURY

1.1. The Head of Department (IO) is the Deputy Information Officer (DIO) in terms of the Act.

Name : Mr Gavin Charles Pratt
Telephone No. : (015) 298 7176
Email : prattgc@treasury.limpopo.gov.za
Fax number : 015 295 7010

1.2. The Head of Department delegated the Information Manager (IM) of the Department to be the Deputy Information Officer in the department.

Name : Ms Ndivhuwo Ramuntshi
Telephone No. : 015 298 7107
Email : ramuntshin@treasury.limpopo.gov.za
Fax No. : 015 295 7010

GENERAL INFORMATION

1.3. Access to information general contacts

Email: io@treasury.limpopo.gov.za; and
dio@treasury.limpopo.gov.za

1.4. Head Office Postal Address

Postal Address

Private Bag X9486

POLOKWANE

0700

Street Address

46 Hans van Ransburg Street

POLOKWANE

0700

Telephone Numbers (Switch Board):

(015) 298 7000

Fax Number

(015) 295-7010

General Email address for the department:

info@treasury.limpopo.gov.za

Website of the department:

www.limtreasury.gov.za

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2. CATEGORIES OF RECORDS OF THE LIMPOPO PROVINCIAL TREASURY WHICH ARE AVAILABLE WITHOUT A PERSON HAVING TO REQUEST ACCESS

Category	Document Type	Available on Website	Available upon request
Tender document	- Advertised tender	X	
	- Name of successful bidder	X	
	- Procurement process	X	
	- Procurement notices	X	
Legislation Regulations	Treasury Regulations	X	
	Acts and Regulation governing the department's mandate		X
	MFMA Regulations and Legislations	X	
	MFMA Circulars	X	
	MFMA Policies	X	
Strategic Documents (Plans and Report)	- Organisational profile (Overview, Objectives, Functions, Annual Reports;	X	
	- Strategic Plan	X	
	- Annual Performance Plan	X	
	- Annual Performance Report	X	
	- Quarterly Performance Report	X	
Financial Administration	- Municipal Annual Financial Statements	X	
	- Municipal Budget	X	
	- Medium Term Budget	X	

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Category	Document Type	Available on Website	Available upon request
	Statements		
	- National Treasury Instruction Notes	X	
	- PFMA Provincial Report	X	
	- Budget speech	X	
	- Adjustment, Estimate of Payment and receipts		X
	- Budget statements	X	
	- Budget and expenditure review	X	
	- Budget Policy Statements	X	
	- Provincial Practice Notes	X	
	- Financial Delegation	X	
Human Resources	- Organisational Structure	X	
	- Departmental contact numbers	X	
	- Application Forms for employment		X
	- Departmental Policies	X	
	- Procedure /Process Manuals		X
	- Citizen's report.		X
	- Service standards.	X	
	- Service delivery charter.		X
	- Newsflash and Newsletters		X
	- Batho-Pele principle pamphlets		X
	- Citizen guide		X

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Category	Document Type	Available on Website	Available upon request
	- Advertisement for Employment	X	
	- Transversal Circular	X	
	- Departmental Events Calendar	X	